



ST. CATHERINE OF SIENA ACADEMY

2019-20 Tuition Information

All students (incoming and returning), must complete the online registration form and pay the non-refundable tuition deposit by **February 28, 2019** for enrollment in the 2019-2020 school year.

2019-2020 Tuition Policy and Fees (all fees will be collected through FACTS Management System)

Tuition:	\$11,400 (includes a \$600 deposit due at registration)
Senior*:	\$325 (due July 1, 2019)
Pay to Participate:	\$245 1 st athletic/robotics team, \$200 for each additional athletics/robotics team
Drama	\$150 per production/play

*Seniors will only be allowed to participate in graduation activities once all financial obligations are paid. Transcripts will be released for college admissions or withdrawing students whose tuition, lunch and pay to participate accounts are fully paid to date. Diplomas will only be handed out to students whose accounts have been paid in full. The senior fee covers the cost of the senior retreat and costs associated with graduation (cap, gown, diploma, flowers, etc.). Additional costs may be incurred for field trips, class retreats or course fees.

St. Catherine of Siena Academy relies on the tuition and fees paid by families for its operation. Therefore, each family is expected to honor its financial commitments to the school. Upon registration of your daughter, parents/guardians agree to the following terms:

1. **Agreement to Pay Tuition:** I/We agree to pay this year's total cost of all tuition and fees. I/We understand that my child/children will not be enrolled at St. Catherine of Siena Academy in the 2019-20 school year unless I/We comply with this agreement and pay the first tuition installment other than registration deposit by July 1, 2019.
2. **Agreement to Sign Documents:** I/We agree to complete the online registration and enrollment form **by February 28, 2019**, and (b) pay the non-refundable tuition deposit, to guarantee my daughter/daughters' registration. The tuition deposit is \$600 per student. There is an early bird tuition discount with a deposit of \$400 if paid by February 28, and \$500 if paid by March 31st. All tuition deposits made on or after April 1st will be \$600.
3. **FACTS:** St. Catherine of Siena Academy utilizes FACTS online tuition management system to collect tuition and fees. **Your tuition deposit can be paid by either ACH (electronic check) or credit card when registering through FACTS. All families registered with St. Catherine of Siena Academy must enroll with FACTS regardless of the way the family chooses to pay its tuition or fees.**
4. **Tuition Payments:** The first tuition installment is due by July 1, 2019. Payment plans may be set up through FACTS in 1, 2 or 4 installments. Families who choose to pay tuition in full (single payment) will receive a \$350 discount per child. To receive the discount, FACTS accounts must be set up by June 20, 2019 with full payment on or before July 1, 2019. We will email out a custom link to each family with the "unique code" that will give their tuition charges/discounts. Families wishing to make extended payments must first contact the SCA Business Office.

5. **Multiple Parties Responsible for Tuition:** When tuition and fees are to be paid by more than one party, each party must fully participate in the FACTS program. Families in this situation should contact the Business Office to arrange payment responsibilities and terms.

6. **Special Arrangements for Late Payments:** If tuition and other fees are not paid in full by April 30, 2020, families must contact the Business Office to resolve the problem. If satisfactory arrangements are not made, student registration is not guaranteed for the next school year and/or graduating seniors may not participate in any graduation activities. Student records/transcripts will be withheld until the school receives full payment.

7. **Late Enrollment/Withdrawal Policy** Tuition is prorated by semester for any student(s) that is(are) admitted or withdrawn after the semester begins.

8. **Tuition Assistance:** FACTS is also used in determining financial aid. An on-line application and deposit is required and due on or before April 30, 2019. The primary criterion for qualification is financial need. The earlier you provide your financial aid information, the quicker we can determine the level of aid recommended. Tuition assistance is awarded based on need. Tuition assistance amounts are subject to change and availability of funds each year. Families applying for tuition assistance and wishing to make special arrangements must first contact the SCA Business Office.

<https://online.factsmgt.com/signin/4JWD5>

9. **Sibling Discount:**
Sibling discounts are available:
 - 1st daughter = full tuition
 - 2nd daughter = \$250 discount
 - 3rd daughter = \$500 discount

I/We have read the St. Catherine of Siena Academy 2019-20 Enrollment and Tuition Policies and are in agreement with all terms outlined in this agreement.